## BUENA VISTA COUNTY INDEPENDENT AUDITOR'S REPORTS BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION SCHEDULE OF FINDINGS

JUNE 30, 2010

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#### BUENA VISTA COUNTY

### <u>OFFICIALS</u>

		TERM
NAME	TITLE	<u>EXPIRES</u>
Dale Arends	Board of Supervisors	Jan. 2011
Ken Hach	Board of Supervisors	Jan. 2011
Paul Merten	Board of Supervisors	Jan. 2011
Don Altena	Board of Supervisors	Jan. 2013
Rhonda Ringgenberg	Board of Supervisors	Jan. 2013
Karen Strawn	County Auditor	Resigned Mar. 2010
Susan Lloyd	County Auditor	Nov. 2010
Kathleen Bach	County Treasurer	Jan. 2011
Shari O'Bannon	County Recorder	Jan. 2011
Gary Launderville	County Sheriff	Jan. 2013
Dave Patton	County Attorney	Jan. 2011
Kathy Croker	County Assessor	Jan. 2016

#### HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

JEFFORY B. STARK, C.P.A. RICHARD R. MOORE, C.P.A. WESLEY E. STILLE, C.P.A. (RETIRED) KENNETH A. PUTZIER, C.P.A. (RETIRED) W.J. HUNZELMAN, C.P.A. 1921-1997 1100 WEST MILWAUKEE STORM LAKE, IOWA 50588 712-732-3653 FAX 712-732-3662 info@hpcocpa.com

#### INDEPENDENT AUDITOR'S REPORT

To the Officials of Buena Vista County:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Buena Vista County, Iowa, as of and for the year ended June 30, 2010, which collectively comprise the County's basic financial statements listed in the table of contents. These financial statements are the responsibility of Buena Vista County's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinions.

Management has not recorded the materials and supplies inventory in governmental activities or the Secondary Road major fund. Accounting principles generally accepted in the Unites States of America require that the inventory be recorded, which would increase the assets and net assets, and decrease the expenses of the governmental activities and the Secondary Roads major fund. The amount by which this departure would affect the assets, net assets, and expenses of the governmental activities and the Secondary Road major fund is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statements referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities or the Secondary Road major fund of Buena Vista County as of June 30, 2010, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the major funds, except the Secondary Road fund, and the aggregate remaining fund information of Buena Vista County, as of June 30, 2010, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated February 15, 2011, on our consideration of Buena Vista County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Management's Discussion and Analysis, Budgetary Comparison Information, and the Schedule of Funding Progress for the Retiree Health Plan on pages 6 through 11 and 39 through 42 are not required parts of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. We did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Buena Vista County's basic financial statements. We previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for each of the years in the two year period ending June 30, 2003, (which are not presented herein) and expressed qualified opinions on those financial statements because of the omission of general fixed assets and materials and supplies inventory. We also previously audited, in accordance with the standards referred to in the second paragraph of this report, the financial statements for each of the years in the six year period ending June 30, 2009 (none of which are presented herein), and expressed qualified opinions on those financial statements because the materials and supplies inventory was omitted. Other supplementary information included in Schedules 1 through 6, including the Schedule of Expenditures of Federal Awards required by U.S. Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in our audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Hunglman Tutyler ilo.

February 15, 2011

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

Buena Vista County provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2010. We encourage readers to consider this information in conjunction with the County's financial statements, which follow.

#### 2010 FINANCIAL HIGHLIGHTS

- Buena Vista County's governmental fund revenues increased \$1,568,828 or 11.6%, from fiscal FY'09. Charges for services decreased \$92,213, intergovernmental increased \$498,158, penalty and interest on taxes decreased \$2,610, property taxes increased \$743,691, (due to a valuation increase levying at the same rate for FY'09 as FY'08) use of money and property decreased by \$32,874, and other general revenues increased by \$454,676.
- Buena Vista County's governmental fund expenditures decreased \$263,786 or 1.92% from FY'09, primarily in Debt Service and Roads and Transportation.
- Buena Vista County's net assets increased \$3,292,731, or approximately 18.5%, from June 30, 2009, to June 30, 2010, due to bridge projects, culvert projects, and C-65 right of way purchases.
- Buena Vista County increased budgeted property taxes for 2010 by \$685,159, a 9.57% increase. In FY'10, the valuation increased \$50 million. The total levy rate increase was .24965 or 3.3%. The additional taxes were needed to restore reserves which were significantly depleted in FY'08 and FY'09, plus higher expenses associated with the LEC building and jail staffing. Additional election equipment was also added to improve the election process.

#### USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the County's financial activities.
- The Government-wide Financial Statements consist of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of Buena Vista County as a whole and present an overall view of the County's finances.
- The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Buena Vista County's operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Buena Vista County acts solely as an agent or custodian for the benefit of those outside of County government (Agency Funds).
- Notes to Financial Statements provide additional information essential to a full understanding of the data provided in the basic financial statements.
- Required Supplementary Information further explains and supports the financial statements with a comparison of the County's budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.
- Other Supplementary Information provides detailed information about the nonmajor governmental funds and the individual Agency Funds. In addition, the Schedule of Expenditures of Federal Awards provides details of various federal programs benefiting the County.

#### REPORTING THE COUNTY'S FINANCIAL ACTIVITIES

Government-wide Financial Statements

One of the most important questions asked about the County's finances is, "Is the County as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting and the economic resources measurement focus, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account, regardless of when cash is received or paid.

The Statement of Net Assets presents all of the County's assets and liabilities, with the difference between the two reported as "net assets". Over time, increases or decreases in the County's net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The Statement of Activities presents information showing how the County's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods.

The County's governmental activities are presented in the Statement of Net Assets and the Statement of Activities. Governmental activities include public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, interest on long-term debt, and non-program activities. Property tax and state and federal grants finance most of these activities.

#### Fund Financial Statements

The County has three categories of funds:

1) Governmental funds account for most of the County's basic services. These focus on how money flows into and out of those funds, and the balances left at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Mental Health, Rural Services, and Secondary Roads, 3) the Debt Service Fund, and 4) the Capital Projects Fund. These funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund financial statements provide a detailed, short-term view of the County's general governmental operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the County's programs.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures, and changes in fund balances.

2) Proprietary funds account for the County's Internal Service, Employee Group Health Fund. Internal Service Funds are an accounting device used to accumulate and allocate costs internally among the County's various functions.

The required financial statements for proprietary funds include a statement of net assets, a statement of revenues, expenses, and changes in fund net assets, and a statement of cash flows.

3) Fiduciary funds are used to report assets held in a trust or agency capacity for others which cannot be used to support the County's own programs. These fiduciary funds include Agency Funds that account for emergency management services and the County Assessor, to name a few.

The required financial statement for fiduciary funds is a statement of fiduciary assets and liabilities.

#### REPORTING THE COUNTY'S FINANCIAL ACTIVITIES - (Continued)

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

#### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

·		
Net Assets of Governmental Activities	}	
	June	30,
	2010	2009
Current and other assets	\$ 16,396,434	\$ 15,213,818
Capital assets	21,233,348	20,118,609
Total assets	37,629,782	35,332,427
Long-term liabilities	7,978,517	8,902,959
Other liabilities	8,561,583	8,632,517
Total liabilities	16,540,100	17,535,476
Net assets		
Invested in capital assets, net of related debt	16,884,895	15,089,834
Restricted	5,559,956	4,339,647
Unrestricted	(1,355,169)	(1,632,530)
Total net assets	<u>\$ 21,089,682</u>	<u>\$ 17,796,951</u>

#### Changes in Net Assets of Governmental Activities

	Year En	ded June 30,
	2010	2009
Revenues:		
Program revenues:		
Charges for service	\$ 2,096,603	\$ 2,108,627
Operating grants, contributions, and restricted interest	4,433,103	4,109,900
Capital grants, contributions, and restricted interest	1,672,779	171,918
General revenues:	•	
Property tax	7,854,809	7,187,186
Penalty and interest on property tax	48,650	49,936
Local option sales tax	762,169	652,287
State tax credits	284,166	275,101
Grants and contributions not restricted to specific		
purposes	54,938	27,374
Unrestricted investment earnings	130,549	117,178
Other general revenues	4,135	24,843
Total revenues	17,341,901	14,724,350
Program expenses:		
Public safety and legal services	2,612,424	2,491,576
Physical health and social services	1,215,749	1,150,114
Mental health	1,264,590	1,370,997
County environment and education	700,141	657,037
Roads and transportation	4,490,171	4,268,276

#### GOVERNMENT-WIDE FINANCIAL ANALYSIS - (Continued)

	Year Er	nded June 30,
	<u>2010</u>	<u>2009</u>
Governmental services to residents Administration Non-program Interest on long-term debt Total expenses	\$ 628,558 2,439,290 185,528 512,719 14,049,170	\$ 623,276 2,312,712 543,336 388,075 13,805,399
Increase in net assets	3,292,731	918,951
Net assets beginning of year, as restated	17,796,951	_16,878,000
Net assets end of year	\$ 21,089,682	<u>\$ 17,796,951</u>

The cost of all governmental activities this year was \$14,049,170.

As noted earlier, net assets may serve over time as a useful indicator of financial position. Buena Vista County's net assets increased from \$17,796,951 to \$21,089,682. The largest portion of the County's net assets is invested in capital assets (e.g., land, infrastructure, buildings, and equipment).

#### INDIVIDUAL MAJOR FUND ANALYSIS

As Buena Vista County completed the year, its governmental funds reported a combined fund balance of \$7,417,996, an increase of \$1,276,562 from FY'09's total of \$6,141,434.

- From FY'09 to FY'10, General Fund expenditures increased \$264,040, and revenues increased \$762,492. Also, the General Fund received the proceeds on long term debt, resulting in a increase in the ending fund balance.
- Mental Health Fund expenditures decreased \$121,228 and revenues decreased \$63,317. The ending fund balance increased \$204,665.
- Rural Services Fund expenditures increased \$169,042, and revenues increased \$196,373. The ending fund balance increased \$58,993.
- Secondary Roads Fund expenditures decreased \$152,916, and revenues increased \$386,144. The ending fund balance increased \$159,331.
- Debt Service Fund expenditures decreased \$471,482 and revenues decreased \$138,236. The ending fund balance increased \$13,795.

#### **BUDGETARY HIGHLIGHTS**

During FY'10, Buena Vista County amended its budget three times. The first amendment, approved October 27, 2009, included a Community Foundation Grant, Veterans Affairs allocation, and State shared revenues to Secondary Roads. Expenses were increased for Sheriff, Auditor, Supervisors, Veterans Affairs, and Secondary Roads.

The second amendment was approved April 27, 2010, and included a Housing Assistance Grant, election revenue, County Attorney fine collections, and Secondary Roads reallocation of resources. Expenses were increased for the Care Facility, Conservation, Attorney, LEC, Public Health, Zoning, Auditor, Recorder, Secondary Roads, and I.T.

The third amendment, approved June 8, 2010 included a Public Health Grant for revenues and expenditures, and additional expenses for the Care Facility.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

#### Capital Assets

At June 30, 2010, Buena Vista County had approximately \$24.72 million invested in a broad range of capital assets, including public safety equipment, buildings, park facilities, roads, and bridges. This is a net increase (including additions and deletions) of approximately \$953,000, or 3.8 percent over last year.

### Capital Assets of Governmental Activities at Year End (Expressed in Thousands)

		<u>June 30</u>		
		<u>2010</u>		<u>2009</u>
Land	\$	828	\$	814
Construction in progress		1,333		296
Buildings and improvements		7,440		7,341
Equipment and vehicles		7,414		7,325
Intangibles		198		198
Infrastructure		10,27 <u>7</u>		9,667
Total	<u>\$ 2</u>	<u> 27,490</u>	<u>\$</u>	<u> 25,641</u>

The County had depreciation/amortization expense of \$793,844 in FY'10 and total accumulated depreciation/amortization of \$6,256,052 at June 30, 2010.

More detailed information about the County's capital assets is presented in Note 5 to the financial statements.

#### Long Term Debt

The County's FY'09 statutory debt limit was 5% of the assessed valuation, or \$57,502,782. At June 30, 2010, Buena Vista County had \$7,503,414 in outstanding general obligation bonds, or 13.05% of capacity. The County has a current Standard & Poor's rating of A+.

Other obligations include accrued vacation pay and compensatory time, and drainage district warrants. Additional information about the County's long-term debt is presented in Note 8 to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

According to the U.S. Census Bureau, the 2009 population of Buena Vista County was estimated at 19,601 with an unemployment rate of 4.9% in December 2010, compared to 6.2% for the state of Iowa. The most recent median household income adjusted for inflation was \$43,864 in 2009.

The FY'11 budget overall tax asking is down \$37,511. The Rural Basic tax asking is increased \$140,243, and the Debt Service is down due to refinancing the Hospital Bonds and Dredge Bonds, saving the County \$133,523. The General Basic Levy was dropped back to the \$3.50 limit. Total budgeted expenditures are up 1.9% and budgeted revenues are down 1.4%.

The total levy rate for FY'12 is \$10.24418/thous., down \$.09856 from FY'11. The countywide rate decreased \$.09856/thous., and the rural basic rate is unchanged.

#### CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of Buena Vista County's finances and to show the County's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Buena Vista County Auditor's Office, 215 E. 5<sup>th</sup> St., P.O. Box 220, Storm Lake, Iowa, 50588.

#### BUENA VISTA COUNTY STATEMENT OF NET ASSETS JUNE 30, 2010

Exhibit A

	Governmental <u>Activities</u>
<u>ASSETS</u>	
Cash and pooled investments	\$ 7,295,435
Receivables (net of allowances for uncollectibles):	
Property tax:	
Delinquent	46,272
Succeeding year	7,869,498
Interest and penalty on property tax	4,214
Accounts	115,171
Accrued interest	8,306
Drainage assessments	134,382
Due from other governments	780,711
Prepaid expenses	142,445
Land	827,775
Construction in progress	1,332,975
Captial assets (net of accumulated depreciation/amortization)	19,072,598
Total assets	37,629,782
<u>LIABILITIES</u>	
Accounts payable	356,428
Accrued interest payable	39,579
Salaries and benefits payable	133,654
Due to other governments	114,034
Deferred revenue:	,
Succeeding year property tax	7,869,498
Other	48,390
Long-term liabilities:	
Portion due or payable within one year:	
General obligation bonds	813,414
Compensated absences	393,715
Portion due or payable after one year:	
General obligation bonds	6,588,394
Drainage warrants/drainage improvement certificates payable	170,953
Net OPEB liability	12,041
Total liabilities	16,540,100
NET ASSETS	16004005
Invested in capital assets, net of related debt	16,884,895
Restricted for:	
Supplemental levy purposes	475,682
Secondary roads purposes	3,017,183
Debt service	92,040
Other purposes	1,975,051
Unrestricted (Note 18)	(1,355,169)
Total net assets	\$ 21,089,682

## BUENA VISTA COUNTY STATEMENT OF ACTIVITIES YEAR ENDED JUNE 30, 2010

Exhibit B

			Program Revenu	ies	
	<u>Expenses</u>	Charges for Service	Operating Grants, Contributions, and Restricted <u>Interest</u>	Capital Grants, Contributions, and Restricted <u>Interest</u>	Net (Expense) Revenue and Changes in Net Assets
Functions/Programs					
Governmental activities:					
Public safety and legal services	\$ 2,612,424	\$ 451,200	\$ 95,920	\$ -	\$ (2,065,304)
Physical health and social services	1,215,749	415,632	547,675		(252,442)
Mental health	1,264,590	58,159	726,385		(480,046)
County environment and education	700,141	40,775	22,759		(636,607)
Roads and transportation	4,490,171	369,900	2,993,476	1,282,219	155,424
Governmental services to residents	628,558	474,661	25,803		(128,094)
Administration	2,439,290	136,298	1,944		(2,301,048)
Non-program	185,528	149,978	19,141	390,560	374,151
Interest on long-term debt	512,719	. <u> </u>	. <u> </u>		(512,719)
Total	\$14,049,170	\$ 2,096,603	\$ 4,433,103	\$ 1,672,779	(5,846,685)
General Revenues:					
Property and other county tax levied for:					
General purposes					6,786,550
Debt service					1,068,259
Penalty and interest on property tax					48,650
State tax credits					284,166
Local option sales tax					762,169
Grants and contributions not restricted to					
specific purposes					54,938
Unrestricted investment earnings					130,549
Miscellaneous					4,135
Total general revenues					9,139,416
		engline and engline The state of the special			
Change in net assets					3,292,731
Change in het assets					3,292,731
Net assets beginning of year, as restated					.17,796,951
1101 assets beginning of year, as residied		againean an an Air agailte ag Air agailte ag			11,120,231
NT days and a Community					Ф 21 000 <b>с</b> 02
Net assets end of year					\$ 21,089,682

#### Exhibit C

# BUENA VISTA COUNTY BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2010

	711 <u>2 20, 2010</u>	Special Revenue					
		Mental	Rural	Secondary	Debt		
	General	<u>Health</u>	<u>Services</u>	Roads	<u>Service</u>	<u>Nonmajor</u>	<u>Total</u>
<u>ASSETS</u>							
Cash and pooled investments	\$ 2,194,261	\$ 909,867	\$ 203,359	\$3,023,615	\$ 98,329	\$ 629,191	\$ 7,058,622
Receivables:							
Property tax:							
Delinquent	35,402	3,182	2,014	<u>-</u>	10,782		51,380
Succeeding year	4,930,446	446,729	1,607,406	· <b>-</b>	884,917		7,869,498
Interest and penalty on property tax	129,347	•	<u> </u>	= 1		<b>.</b>	129,347
Accounts	63,251	1,892		30,844	=	770	96,757
Accrued interest	7,840	_	-	-	- 1	73	7,913
Drainage assessments		<b>-</b> :		<u>-</u>		134,382	134,382
Due from other governments	138,101	10,107	96,902	411,157	-	124,444	780,711
Prepaid expenses	100,162	3,229	1,842	18,403			123,636
Total assets	\$ 7,598,810	\$ 1,375,006	\$1,911,523	\$3,484,019	\$ 994,028	\$ 888,860	\$16,252,246
		n de la companya de La companya de la co		. *		•	
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 85,054	\$ 19,451	\$ 5,829	\$ 233,969	\$ -	\$ 8,825	\$ 353,128
Interest payable	· · · · · · · · · · · · · · · · · · ·	· <del>-</del> . *	· . · · -	· .	<b>.</b>	17,731	17,731
Salaries and benefits payable	74,481	10,364	5,597	43,212	<u>-</u> 1	<u>-</u>	133,654
Due to other governments	1,815	110,597		1,622	<del>-</del>	-	114,034
Deferred revenue:							
Succeeding year property tax	4,930,446	446,729	1,607,406	· •	884,917	<del>-</del>	7,869,498
Other	164,749	3,182	21,300	11,810	10,782	134,382	346,205
Total liabilities	5,256,545	590,323	1,640,132	290,613	895,699	160,938	8,834,250
Fund balances:							
Reserved for:					All		
Supplemental levy purposes	475,682	-	-	- -	e e e e e e e e e e e e e e e e e e e	-	475,682
Debt service fund	·	· . <del>-</del>	_	-	98,329	-	98,329
Prepaids	100,162	3,229	1,842	18,403	_		123,636
Future expenditures	· <b>-</b>	- · · · · · · · · · · · · · · · · · · ·	<b>-</b>	· · · · · · · · · · · · · · · · · · ·		92,189	92,189
Unreserved, reported in:	·	,					
General fund	1,766,421	-	_	-	. · ·	<b>.</b>	1,766,421
Special revenue funds	- -	781,454	269,549	3,175,003	. · · · · · · · · · · · · · · · · · · ·	629,852	4,855,858
Capital projects fund	<u> </u>					5,881	5,881
Total fund balances	2,342,265	784,683	271,391	3,193,406	98,329	727,922	7,417,996
Total liabilities and fund balances	\$ 7,598,810	\$ 1,375,006	\$1,911,523	\$3,484,019	\$ 994,028	\$ 888,860	\$16,252,246
	<del></del>						

See notes to financial statements.

## BUENA VISTA COUNTY RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS JUNE 30, 2010

Exhibit D

Total governmental fund balances		\$ 7,417,996
Amounts reported for governmental activities in the Statem Assets are different because:	ent of Net	
Capital assets used in governmental activities are not currer resources and, therefore, are not reported in the governmental cost of assets is \$27,489,400 and the accumulated depreciation/amortization is \$6,256,052.	nt financial ntal funds.	21,233,348
Other long-term assets are not available to pay current period and, therefore, are deferred in the governmental funds.	od expenditures	333,524
The allowance for uncollectible accounts receivable is not a governmental funds.	reported in the	(130,241)
The Internal Service Fund is used by management to charge partial self funding of the County's health insurance benef individual funds. The assets and liabilities of the Internal included with governmental activities in the Statement of	fit plan to Service Fund are	235,420
Long-term liabilities, including notes payable, accrued intercompensated absences payable, other postemployment berdrainage warrants payable are, not due and payable in the period and, therefore, are not reported in the governmenta	nefits payable, and current	(8,000,365)
Net assets of governmental activities		<u>\$21,089,682</u>

## BUENA VISTA COUNTY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2010

Exhibit E

		Special Revenue					
		Mental	Rural	Secondary	Debt		
Revenues:	<u>General</u>	<u>Health</u>	<u>Services</u>	Roads	Service	Nonmajor	<u>Total</u>
Property and other County tax	\$ 4,859,229	\$ 442,924	\$1,760,055	\$ -	\$1,062,012	\$ 457,301	\$ 8,581,521
Interest and penalty on property tax	46,597	Ψ 1.2,721	ψ1,700,035 -	Ψ -	Φ1,002,012	Φ 437,301	46,597
Intergovernmental	1,041,406	1,016,053	53,218	2,975,997	38,460	19,289	5,144,423
Licenses and permits	53,128	1,010,033	550	6,990		19,409	60,668
Charges for service	505,132	2,883	2,160	75,171		43,041	628,387
Use of money and property	114,110		2,100	73,171		11,522	125,632
Miscellaneous	77,204	1,500	1,000	43,762		392,271	515,737
Total revenues	6,696,806	1,463,360	1,816,983	3,101,920	1,100,472	923,424	15,102,965
Expenditures: Operating:							
Public safety and legal services	2,218,971	_	210,849			1,000	2,430,820
Physical health and social services	1,185,159		210,019			13,086	1,198,245
Mental health	-,,,,,,,,,	1,258,695				13,000	1,158,245
County environment and education	294,618		334,537	6,539			635,694
Roads and transportation	2,192		23 1,03 /	3,769,583			3,771,775
Governmental services to residents	609,281	_	3,284	- -			612,565
Administration	1,215,163		5,600			15,816	1,236,579
Non-program	28,202				en e	175,057	203,259
Debt service	263,347	_	_		747,598	175,057	1,010,945
Capital projects	241,152			887,707	, 17,550	190	1,129,049
Total expenditures	6,058,085	1,258,695	554,270	4,663,829	747,598	205,149	13,487,626
Excess (deficiency) of revenues over expenditures	638,721	204,665	1,262,713	(1,561,909)	352,874	718,275	1,615,339
Other financing sources (uses):							
Sale of capital assets	2,015			6,865			0.000
Operating transfers in (out)	(122,157)		(1,203,720)			(200,400)	8,880
General obligation note proceeds	193,067	1	(1,203,720)	1,/14,3/3		(388,498)	102.067
Proceeds from refunding bonds escrow account	155,007				2,840,921		193,067
Payments to bond escrow agent		<u> </u>			(3,180,000)		2,840,921
Drainage district warrants	_	<u>.</u>	_		(3,180,000)	(201,645)	(3,180,000)
Total other financing sources (uses)	72,925		$\overline{(1,203,720)}$	1,721,240	(339,079)	(590,143)	(201,645) (338,777)
Net change in fund balances	711,646	204,665	58,993	159,331	13,795	128,132	1,276,562
Fund balances, beginning of year	1,630,619	580,018	212,398	3,034,075	84,534	_599,790	6,141,434
Fund balances, end of year	\$ 2,342,265	\$ 784,683	\$ 271,391	\$ 3,193,406	\$ 98,329	\$ 727,922	\$ 7,417,996

## BUENA VISTA COUNTY RECONCILIATION OF THE STATEMENT OF REVENUES. EXPENDITURES, AND CHANGES IN FUND BALANCES -

#### GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITI YEAR ENDED JUNE 30, 2010

Exhibit F

Net change in fund balances - Total governmental funds		\$ 1,276,562
Amounts reported for governmental activities in the Statement of Activities are different because:		
Governmental funds report capital outlays as expenditures while governmental activities report depreciation/amortization expense to allocate those expenditures over the life of the assets. Capital outlay expenditures and contributed capital assets exceeded depreciation/amortization expense in the current year as follows:		
Expenditures for capital assets Capital assets contributed by the Iowa Department of Transportation Depreciation/amortization expense	\$ 909,125 1,029,101 (793,844)	1,144,382
In the Statement of Activities, the loss on the disposition of capital assets is reported, whereas the governmental funds report the proceeds from the disposition as an increase in financial resources.		(29,643)
Because some revenues will not be collected for several months after the County's year end, they are not considered available revenues and are deferred in the governmental funds as follows:	20.445	
Property tax Other	38,445 (8,906)	29,539
The increase in the allowance for uncollectible accounts receivable is not reported in the fund financial statements		(935)
Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Assets. Repayment of long-term liabilities is an expenditure in the governmental funds, but the repayment		
reduces long-term liabilities in the Statement of Net Assets. Current year repayments exceeded issues as follows:		
Issued general obligation bonds Repaid general obligation bonds	(3,033,987)	
Issued_drainage district warrants  Redeemed drainage district warrants  Amortization of deferred charges	(169,588) 371,233 (169,723)	is and the second of the secon
Amortization of discount on long-term debt	(6,679)	
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows:		
Compensated absences Other postemployment benefits Interest on long-term debt	4,391 (5,979) 5,359	3,771
The Internal Service Fund is used by management to charge the costs of employee health benefits to individual funds. The change in net assets of		10.700
the Internal Service Fund is reported with governmental activities.		10,799 \$ 3,292,731
Change in net assets of governmental activities		<u>w 2,22,121</u>

## BUENA VISTA COUNTY STATEMENT OF NET ASSETS PROPRIETARY FUND JUNE 30, 2010

Exhibit G

	Internal Service Employee Group <u>Health</u>
<u>ASSETS</u>	
Cash and cash equivalents	\$ 236,813
Interest receivable	392
Prepaid expense	<u>85,767</u>
Total assets	322,972
<u>LIABILITIES</u>	
Accounts payable	3,300
Deferred revenue	84,252
Total liabilities	87,552
NET ASSETS Unrestricted	\$ 235,420

# BUENA VISTA COUNTY STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUND YEAR ENDED JUNE 30, 2010

Exhibit H

	Internal Service Employee Group <u>Health</u>
Operating revenues:	
Reimbursements from operating funds	\$ 803,264
Reimbursements from employees	355,934
Total operating revenues	1,159,198
Operating expenses:	
Medical claims and administrative fees	1,153,316
Operating income	5,882
Non-operating revenues:	
Interest income	4,917
Net income	10,799
Net assets beginning of year	224,621
Net assets end of year	\$ 235,420

# BUENA VISTA COUNTY STATEMENT OF CASH FLOWS PROPRIETARY FUND YEAR ENDED JUNE 30, 2010

Exhibit I

	Internal Service Employee Group <u>Health</u>
Cash flows from operating activities:  Cash received from operating fund reimbursements and employees  Cash payments for medical claims and administrative fees	\$ 1,158,173 (1,173,235)
Net cash used by operating activities	(15,062)
Cash flows from investing activities: Interest on investments	4,883
Net decrease in cash and cash equivalents  Cash and cash equivalents, beginning of year	(10,179) 246,992
Cash and cash equivalents, end of year	\$ 236,813
Reconciliation of operating income to net cash used by operating activities:	
Operating income	\$ 5,882
Adjustments to reconcile operating income to net	
cash used by operating activities:	500
Decrease in prepaid expense	533
Decrease in accounts payable  Decrease in deferred revenue	(20,453) (1,024)
Net cash used by operating activities	\$ (15,062)

#### **BUENA VISTA COUNTY**

#### STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES

### JUNE 30, 2010

Exhibit J

<u>ASSETS</u>	
Cash and pooled investments:	
County Treasurer	\$ 1,485,432
Other County officials	88,151
Receivables:	
Property tax:	
Delinquent	367,346
Succeeding year	20,858,248
Accounts	42,048
Due from other governments	28,577
Total assets	22,869,802
<u>LIABILITIES</u>	
Accounts payable	41,802
Salaries and benefits payable	3,299
Due to other governments	22,751,932
Trusts payable	72,769
Total liabilities	22,869,802
Net Assets	<u>\$</u>

#### (1) Summary of Significant Accounting Policies

Buena Vista County is a political subdivision of the State of Iowa and operates under the Home Rule provisions of the Constitution of Iowa. The County operates under the Board of Supervisors form of government. Elections are on a partisan basis. Other elected officials operate independently with the Board of Supervisors. These officials are the Auditor, Treasurer, Recorder, Sheriff, and Attorney. The County provides numerous services to citizens, including law enforcement, health and social services, parks and cultural activities, planning and zoning, roadway construction and maintenance, and general administrative services.

The County's financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

#### A. Reporting Entity

For financial reporting purposes, Buena Vista County has included all funds, organizations, agencies, boards, commissions, and authorities. The County has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the County are such that exclusion would cause the County's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the County to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on, the County.

These financial statements present Buena Vista County (the primary government) and its component units. The component units discussed below are included in the County's reporting entity because of the significance of their operational or financial relationships with the County.

<u>Blended Component Units</u> - The following component units are entities which are legally separate from the County, but are so intertwined with the County that they are, in substance, the same as the County. They are reported as part of the County and blended into the appropriate funds.

Two hundred forty-seven drainage districts have been established pursuant to Chapter 468 of the Code of Iowa for the drainage of surface waters from agricultural and other lands or the protection of such lands from overflow. Although these districts are legally separate from the County, they are controlled, managed, and supervised by the Buena Vista County Board of Supervisors. The drainage districts are reported as a Special Revenue Fund. Financial information of the individual drainage districts can be obtained from the Buena Vista County Auditor's office.

Jointly Governed Organizations -The County participates in several jointly governed organizations that provide goods or services to the citizenry of the County but do not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The County Board of Supervisors are members of or appoint representatives to the following boards and commissions: Buena Vista County Assessor's Conference Board, Buena Vista County Joint Disaster Services Commission, Buena Vista County Empowerment Board, Buena Vista County Solid Waste Commission, Northwest Iowa Multi-county Regional Juvenile Detention Center, and Buena Vista County E911 Service Board. Financial transactions of these organizations are included in the County's financial statements only to the extent of the County's fiduciary relationship with the organization and, as such, are reported in the Agency Funds of the County.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### B. Basis of Presentation

Government-wide Financial Statements - The Statement of Net Assets and the Statement of Activities report information on all of the nonfiduciary activities of the County and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are supported by property tax, intergovernmental revenues, and other nonexchange transactions.

The Statement of Net Assets presents the County's nonfiduciary assets and liabilities, with the difference reported as net assets. Net assets are reported in three categories.

Invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation/amortization and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net assets result when constraints placed on net asset use are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net assets consist of net assets that do not meet the definition of the two preceding categories. Unrestricted net assets often have constraints on resources imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants, contributions, and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u> - Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The County reports the following major governmental funds:

The General Fund is the main operating fund of the County. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, the fixed charges, and the capital improvement costs that are not paid from other funds.

#### Special Revenue:

The Mental Health Fund is used to account for property tax and other revenues designated to be used to fund mental health, mental retardation, and developmental disabilities services.

The Rural Services Fund is used to account for property tax and other revenues to provide services which are primarily intended to benefit those persons residing in the county outside of incorporated city areas.

The Secondary Roads Fund is used to account for secondary road construction and maintenance.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### B. Basis of Presentation - (Continued)

The Debt Service Fund is utilized to account for the payment of interest and principal on the County's general long-term debt.

Additionally, the County reports the following funds:

Proprietary Fund - An Internal Service Fund is utilized to account for the financing of goods or services purchased by one department of the County and provided to other departments or agencies on a cost reimbursement basis.

Fiduciary Funds - Agency Funds are used to account for assets held by the County as an agent for individuals, private organizations, certain jointly governed organizations, other governmental units and/or other funds.

#### C. Measurement Focus and Basis of Accounting

The government-wide, proprietary fund, and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when they occur and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the County considers property tax revenues to be available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues.

Property tax, intergovernmental revenues (shared revenues, grants and reimbursements from other governments), and interest are considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the County.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgments, and compensated absences are recorded as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the County funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the County's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants, and then by general revenues.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### C. Measurement Focus and Basis of Accounting - (Continued)

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the County's Internal Service Fund are charges to customers for sales and services. Operating expenses for Internal Service Funds include the cost of services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The County maintains its financial records on the cash basis. The financial statements of the County are prepared by making memorandum adjusting entries to the cash basis financial records.

#### D. Assets, Liabilities, and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash, Pooled Investments, and Cash Equivalents</u> - The cash balances of most County funds are pooled and invested. Interest earned on investments is recorded in the General Fund, unless otherwise provided by law. Investments are stated at fair value except for the investment in the Iowa Public Agency Investment Trust, which is valued at amortized cost, and non-negotiable certificates of deposit, which are stated at cost.

For purposes of the statement of cash flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash and, at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u> - Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the County Board of Supervisors. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Supervisors to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the Board of Supervisors is required to certify its budget in March of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements, and will not be recognized as revenue until the year for which it is levied.

Property tax revenues recognized in these funds becomes due and collectible in September and March of the fiscal year with a 1.5% per month penalty for delinquent payments; is based on January 1, 2008, assessed property valuations; is for the tax accrual period July 1, 2009, through June 30, 2010; and reflects the tax asking contained in the budget certified by the County Board of Supervisors in March 2009.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### D. Assets, Liabilities, and Fund Equity - (Continued)

<u>Interest and Penalty on Property Tax Receivable</u> - Interest and penalty on property tax receivable represents the amount of interest and penalty that was due and payable but has not been collected.

<u>Drainage Assessments Receivable</u> - Drainage assessments receivable represent amounts assessed to individuals for work done on drainage districts which benefit their property. These assessments are payable by individuals in not less than ten nor more than twenty annual installments. Each annual installment with interest on the unpaid balance is due on September 30 and is subject to the same interest and penalties as other taxes. Drainage assessments receivable represent assessments which are payable but not yet due.

<u>Due from Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants, and reimbursements from other governments.

<u>Prepaids</u> – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid in both the government-wide and fund financial statements on the consumption method.

<u>Capital Assets</u> - Capital assets, which include property, equipment and vehicles, intangibles, and infrastructure assets (e.g., roads, bridges, curbs, gutters, sidewalks, and similar items which are immovable and of value only to the County), are reported in the governmental activities column in the government-wide Statement of Net Assets. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset life are not capitalized. Reportable capital assets are defined by the County as assets with initial, individual costs in excess of the following thresholds, and estimated useful lives in excess of two years.

Asset Class				<u>Amount</u>
			A	
Infrastructure				\$ 65,000
Intangibles		:		50,000
Land, buildings, and impr	ovements			25,000
Equipment and vehicles				5,000

Capital assets of the County are depreciated/amortized using the straight line method over the following estimated useful lives:

Estimated Useful Lives
(In Years)
4
50
50
65
8-10
5-20
4-15

#### (1) Summary of Significant Accounting Policies - (Continued)

#### D. Assets, Liabilities, and Fund Equity - (Continued)

<u>Due to Other Governments</u> - Due to other governments represents taxes and other revenues collected by the County and payments for services which will be remitted to other governments.

<u>Trusts Payable</u> - Trusts payable represents amounts due to others which are held by various County officials in fiduciary capacities until the underlying legal matters are resolved.

<u>Deferred Revenue</u> - Although certain revenues are measurable, they are not available. Available means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue in the governmental fund financial statements represents the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Deferred revenue consists of succeeding year property tax receivable, as well as delinquent property tax receivable not collected within sixty days after year end.

Deferred revenue in the Statement of Net Assets consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied and contributions from external customers in the Employee Group Health Fund.

Compensated Absences - County employees accumulate a limited amount of earned but unused vacation and compensatory hours for subsequent use or for payment upon termination, death, or retirement. A liability is recorded when incurred in the government-wide, proprietary fund, and fiduciary fund financial statements. A liability for these amounts is reported in governmental fund financial statements only for employees who have resigned or retired. The compensated absences liability has been computed based on rates of pay in effect at June 30, 2010. The compensated absences liability attributable to the governmental activities will be paid primarily by the General, Mental Health, Rural Services, and Secondary Roads Funds.

<u>Long-Term Liabilities</u> - In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities or proprietary fund Statement of Net Assets. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the governmental fund financial statements, the face amount of debt issued is reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

<u>Fund Equity</u> - In the governmental fund financial statements, reservations of fund balance are reported for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### (1) Summary of Significant Accounting Policies - (Continued)

#### D. Assets, Liabilities, and Fund Equity - (Continued)

<u>Net Assets</u> - The net assets of the Internal Service, Employee Group Health Fund is designated for anticipated future catastrophic losses of the County.

#### E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information.

#### (2) Cash and Pooled Investments

The County's deposits in banks at June 30, 2010, were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The County is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the Board of Supervisors; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

Investments are stated at fair value.

The County's investments at June 30, 2010, are as follows:

Fair <u>Value</u>

Stamped drainage warrants

Type

\$ 464

In addition, the County had investments in the Iowa Public Agency Investment Trust which are valued at an amortized cost of \$69,784 pursuant to Rule 2a-7 under the Investment Company Act of 1940.

<u>Interest rate risk</u> - The County's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and use of the County.

<u>Credit risk</u> - The investment in Iowa Public Agency Investment Trust is unrated.

<u>Concentration of credit risk</u> - The County places no limit on the amount that may be invested in any one issuer.

#### (3) Landfill Agreement

The County participates in an agreement with Buena Vista County Solid Waste Commission, a political subdivision created under Chapter 28E of the Code of Iowa. The purpose of the Commission includes providing economic disposal of solid waste produced or generated within the county. Payments to that commission totaled \$179,006 during the year ended June 30, 2010.

The County has guaranteed closure and post-closure costs of the landfill as per Chapter 567-113.14(6f) of the Iowa Administrative Code. The total costs have been estimated at approximately \$85,151 and \$932,700, respectively as of June 30, 2009, which is the latest information available. The landfill was closed September 30, 2008.

#### (4) Interfund Transfers

The detail of interfund transfers for the year ended June 30, 2010, is as follows:

Transfer to	Transfer from	Amount
Special Revenue:	General	\$ 119,283
Secondary Roads	Special Revenue: Rural Services Local Option Secondary Roads	1,203,720 391,372 1,714,375
Conservation Land Acquisition Trust	General	2,874
Total		<u>\$ 1,717,249</u>

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to expend the resources.

#### (5) Capital Assets

Capital assets activity for the year ended June 30, 2010, was as follows:

	Balance Beginning of Year	<u>Increases</u>	Decreases	Balance End <u>of Year</u>
Governmental activities: Capital assets not being depreciated:				
Land	\$ 814,517	\$ 13,258	\$ -	\$ 827,775
Construction in progress	296,400	1,466,154	<u>(429,579</u> )	1,332,975
Total capital assets not being depreciated	_1,110,917	1,479,412	(429,579)	2,160,750

(5)	Capital Assets - (Continued)		Balance Beginning			Balance End
			of Year	<u>Increases</u>	<u>Decreases</u>	<u>of Year</u>
	Capital assets being depreciated/amortized:	_		A 00 700		A = 140.054
	Buildings	\$	7,341,292			\$ 7,440,074
	Equipment and vehicles		7,325,258	179,643	(90,609)	7,414,292
	Intangibles		197,775		<b>-</b>	197,775
	Infrastructure	_	9,666,541	609,968	· <u>- :</u>	10,276,509
	Total capital assets being depreciated/amortized		24,530,866	888,393	<u>(90,609</u> )	25,328,650
	Less: accumulated depreciation/amortization for:					
	Buildings		1,169,273	112,052		1,281,325
	Equipment and vehicles		3,253,738	344,932	(60,966)	3,537,704
	Intangibles		63,828	19,013	· -	82,841
	Infrastructure	_	1,036,335	317,847		1,354,182
	Total accumulated depreciation/amortization	_	5,523,174	793,844	(60,966)	6,256,052
	Total capital assets being depreciated/amortized, n	et_	19,007,692	94,549	(29,643)	19,072,598
	Governmental activities capital assets, net	<u>\$</u>	20,118,609	\$1,573,961	<u>\$ (459,222)</u>	<u>\$ 21,233,348</u>
	Depreciation/amortization expense was charged to the	fo	llowing func	tions:		
	Governmental activities:		3			
	Public safety and legal services				100	\$ 106,007
	Physical health and social services					14,024
	Mental health					5,191
	County environment and education					65,674
	Roads and transportation				4.3	537,403
	Governmental services to residents					14,252
	Administration					51,293
	Total depreciation/amortization expense - gov	ern	mental activi	ities		\$ 793,844

#### (6) Due to Other Governments

The County purchases services from other governmental units and also acts as a fee and tax collection agent for various governmental units. The Agency Fund collections also include accruals of property tax for the succeeding year. Tax collections are remitted to those governments in the month following collection. A summary of amounts due to other governments is as follows:

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
General	Services	\$ 1,815
Special Revenue: Secondary Roads Mental Health Total for governmental funds	Services \$ 1,622 	112,219 \$ 114,034
Agency: County Assessor Auto License and Use Tax Community Colleges Corporations	Collections	\$ 1,070,918 445,265 855,809 5,423,091

#### (6) Due to Other Governments - (Continued)

<u>Fund</u>	<b>Description</b>	Amount
Agency (Continued):		
Schools	Collections	\$ 13,692,949
All other		1,263,900
Total for agency funds		<u>\$ 22,751,932</u>

#### (7) Special Revenue - Due From Other Governments

Included in this balance is \$19,286 which represents an unsecured promissory note due from the Buena Vista County Solid Waste Commission. This interest-free loan is due in annual installments of \$4,700 due August 1 each year until August 1, 2012, when the remaining principal balance shall be paid in full. As of June 30, 2010, no payment during the year ended June 30, 2010, had been made on the note. It was determined subsequently that a payment had been made and the note was current.

#### (8) Long-Term Liabilities

A summary of changes in long-term liabilities for the year ended June 30, 2010, is as follows:

	Balance, Beginning of year	Increases	Decreases	Balance, end of year	Due within one year
Drainage warrants/improvement				n fra de la companya	
certificates/drainage district deficit balances	\$ 372,598 \$	169,588	\$ 371,233	\$ 170,953	\$ -
General obligation bonds	8,363,188	3,075,000	3,934,774	7,503,414	813,414
Deferred charges on refinanced debt	(168,769)	169,723	41,013	(40,059)	<u>-</u>
Bond discount on LEC bonds	(58,861)	3,468	-	(55,393)	-
Bond discount on general obligation bonds	(9,365)	3,211	-	(6,154)	<b>-</b>
Compensated absences	398,106	1	4,391	393,715	393,715
Net OPEB liability	6,062	5,979		12,041	
Total	<u>\$ 8,902,959</u>	\$ 3,426,969	<u>\$4,351,411</u>	<u>\$ 7,978,517</u>	<u>\$ 1,207,129</u>

#### A. Bonds Payable

A summary of the County's June 30, 2010, general obligation bonded indebtedness is as follows:

Year Ending June 30,	Interest Rates	Principal	Interest	Total
2011	.60-4.10%	\$ 813,414	\$ 251,711	\$ 1,065,125
2012	.90-4.15	815,000	227,731	1,042,731
2013	1.25-4.20	670,000	212,360	882,360
2014	1.70-4.25	610,000	198,086	808,086
2015	2.05-4.30	630,000	182,487	812,487
2016-2020	2.40-4.55	2,085,000	644,191	2,729,191
2021-2025	4.60-4.75	1,530,000	305,977	1,835,977
2026	4.80	350,000	16,800	366,800
Total		<u>\$7,503,414</u>	\$ 2,039,343	<u>\$ 9,542,757</u>

During the year ended June 30, 2010, the County issued \$3,075,000 in general obligation debt and retired \$3,934,774 of general obligation debt.

#### (8) Changes in Long-Term Liabilities - (Continued)

#### A. Bonds Payable - (Continued)

During the year ended June 30, 2010 Buena Vista County issued \$3,075,000 of general obligation refunding capital loan notes. The proceeds were used to pay costs of refunding the existing general obligation indebtedness of the County. The County has a property tax levy to pay the principal and interest on these notes.

The reacquisition price exceeded the net carrying amount of the old debt by \$42,128. This amount has been netted against the new debt and is being amortized over the remaining life of the new debt issued, which is shorter than the life of the refunded debt. During the year ended June 30, 2010, \$954 of the deferred charges were amortized to interest expense.

#### B. <u>Drainage Warrants/Drainage Improvement Certificates Payable</u>

Drainage warrants are warrants which are legally drawn on drainage district funds but are not paid for lack of funds, in accordance with Chapter 74 of the Code of Iowa. The warrants bear interest at rates in effect at the time the warrants are first presented. Warrants will be paid as funds are available.

Drainage improvement certificates payable represent amounts due to purchasers of drainage improvement certificates. Drainage improvement certificates are waivers that provide for a landowner to pay an improvement assessment in installment payments over a designated number of years with interest at a designated interest rate. The improvement certificates representing those assessments or installments due from the landowner are sold for cash as interest bearing certificates. Funds received from the sale of certificates are used to pay outstanding registered warrants issued to contractors who perform work on drainage district improvements and registered warrants issued for other related costs. Drainage improvement certificates are redeemed and interest paid to the bearer of the certificate upon receipt of the installment payment, plus interest, from the landowner.

Drainage warrants and drainage improvement certificates are paid from the Special Revenue Fund solely from drainage assessments against benefited properties.

#### (9) Pension and Retirement Benefits

The County contributes to the Iowa Public Employees Retirement System (IPERS), which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, IA, 50306-9117.

Most regular plan members are required to contribute 4.3% of their annual covered salary and the County is required to contribute 6.65% of covered salary. Certain employees in special risk occupations and the County contribute an actuarially determined contribution rate. Contribution requirements are established by state statute. The County's contributions to IPERS for the years ended June 30, 2010, 2009, and 2008, were \$353,847, \$324,831, and \$282,984 respectively, equal to the required contributions for each year.

#### (10) Other Postemployment Benefits (OPEB)

Buena Vista County implemented GASB Statement No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions during the year ended June 30, 2010.

<u>Plan Description</u>. The County operates a single-employer retiree benefit plan which provides medical, prescription drug, and dental benefits for retirees and their spouses. There are 119 active and no retired members in the plan. Participants must meet IPERS normal retirement age. Benefits cease upon attaining age 65. The plan does not issue a stand-alone financial report.

The medical, prescription drug, dental, and vision coverage, which is a medical plan, is administered by Wellmark. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit rate subsidy and an OPEB liability.

<u>Funding Policy</u>. The contribution requirements of plan members are established and may be amended by the County. Retirees pay the full premium, The current funding policy of the County is to pay health claims as they occur. The required contribution is based on projected pay-as-you go financing. For fiscal year 2010, the County contributed \$486. Retirees receiving benefits have required monthly contributions of:

<u>Plan</u>	<u>Single</u>	<u>Family</u>
Health and Prescription Drug Plan#1	\$ 426	\$ 1,077
Health and Prescription Drug Plan #2	418	1,049
Dental	26	60
Vision	11	28

Annual OPEB Cost and Net OPEB Obligation. The County's annual OPEB cost is calculated based on the annual required contribution (ARC) of the County, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding which, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the County's annual OPEB cost for the year ended June 30, 2010, the amount actually contributed to the plan, and changes in the County's net OPEB obligation:

Annual required contribution	\$ 6,548
Interest on net OPEB obligation	273
Adjustment to annual required contribution	<u>(356</u> )
Annual OPEB cost	6,465
Contributions made	<u>(486</u> )
Increase in net OPEB obligation	5,979
Net OPEB obligation beginning of year	6,062
Net OPEB obligation end of year	<u>\$ 12,041</u>

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2008. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2010.

#### (10) Other Postemployment Benefits (OPEB) - (continued)

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2010 are summarized as follows:

•		Percentage of	Net	
Year	Annual	Annual OPEB	OPEB	
Ended	OPEB Cost	Cost Contributed	Obligation	
June 30, 2010	\$ 6,465	7.52%	\$ 12,041	

<u>Funded Status and Funding Progress.</u> As of July 1, 2008, the most recent actuarial valuation date for the period July 1, 2009 through June 30, 2010, the actuarial accrued liability was \$38,918, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$38,918. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$4,336,965 and the ratio of the UAAL to covered payroll was 8.97%. As of June 30, 2010, there were no trust fund assets.

Actuarial Methods and Assumptions. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as Required Supplementary Information in the section following the Notes to Financial Statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2008 actuarial valuation date, the unit credit actuarial cost method was used. The actuarial assumptions include a 4.5% discount rate based on the County's funding policy. The projected annual medical trend rate is 10%. The ultimate medical trend rate is 5%. The medical trend rate is reduced 1% each year until reaching the 5% ultimate trend rate.

Mortality rates are from the RP2000 Group Annuity Morality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were based on 10% for actives currently electing coverage.

Projected claim costs of the medical plans #1 and #2 are \$701 and \$685, respectively, per month for retirees less than age 65. The salary increase rate was assumed to be 2.5% per year. Assumptions also include a 3% growth in payroll per annum. The UAAL is being amortized as a level dollar amount on an open basis over 30 years.

#### (11) Risk Management

Buena Vista County is exposed to various risks of loss related to torts; theft, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. The County assumes liability for any deductibles and claims in excess of coverage limitations.

#### (12) Employee Health Insurance Plan

The Internal Service, Employee Group Health Fund was established to account for the partial self funding of the County's health insurance benefit plan. The plan is funded by both employee and County contributions and is administered through a service agreement with Wellmark. The agreement is subject to automatic renewal provisions. The County assumes liability for claims up to the individual stop loss limitation of \$35,000. Claims in excess of coverage are insured through purchase of stop loss insurance.

Monthly payments of service fees and plan contributions to the Employee Group Health Fund are recorded as expenditures from the operating funds. Under the administrative services agreement, monthly payments of service fees and claims processed are paid to Wellmark from the Employee Group Health Fund. The County's contribution to the fund for the year ended June 30, 2010, was \$803,264.

Amounts payable from the Employee Group Health Fund at June 30, 2010, total \$3,300, which is for reported but not paid claims. The reserve for catastrophic losses was \$235,420 at June 30, 2010, and is reported as a designation of the Employee Group Health Fund net assets. A liability has been established based on the requirements of Governmental Accounting Standards Board Statement Number 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. Settlements have not exceeded the stop-loss coverage in any of the past three years. A reconciliation of changes in the aggregate liability for claims for the current year is as follows:

Unpaid claims at July 1, 2009		23,753
Incurred claims		1,152,782
Payment on claims during the fiscal year	_	1,173,235
Unpaid claims at June 30, 2010	9 <b>(</b>	3,300

#### (13) Jointly Governed Organization

Buena Vista County participates in a 3-County Empowerment Board, which includes Crawford and Buena Vista counties. This Board is a jointly governed organization formed pursuant to the provisions of Chapter 28E of the Code of Iowa. Financial transactions of this organization are included in the County's financial statements as an agency fund due to the County's fiduciary relationship with the organization. The following financial data is for the year ended June 30, 2010:

Additions:		:
Contributions from governmental units:		
Family Steps State funding	\$ 604,558	
TANF grant	<u>110,189</u>	\$ 714,747
Interest income	·	<u>4,804</u>
Total additions	•	719,551
Deductions:		
Administration	69,130	
Home management services	372,575	
/ Preschool expansion project	177,343	
Childcare specialist	14,482	
Transportation	109,173	
Professional Development	43,677	786,380
Net		(66,829)
Balance beginning of year		218,770
Balance end of year		<u>\$ 151,941</u>

#### (14) Juvenile Detention Center

The County participates in the Northwest Iowa Multi-county Regional Juvenile Detention Center, a political subdivision created under Chapter 28E of the Code of Iowa. The purpose of the Center is to establish and maintain a juvenile detention facility and related services. The Center does not determine capital allocations of the equity interest for individual participating jurisdictions. The Center issues separate financial statements on the accrual basis, and the transactions of the Center are not included in the financial statements of the County. The Center's activity for the fiscal year ending June 30, 2009, which is the latest information available, is summarized as follows:

Net assets, beginning of year	\$ 537,390
Revenues	789,452
Expenses	928,819
Net assets, end of year	<u>\$398,023</u>

The financial statements of the center are available at the Center's administrative office in Cherokee, Iowa.

#### (15) Designated Fund Balance

The Board of Supervisors has designated \$225,000 from the General Basic Fund balance, and \$75,000 from Rural Services Fund balance for the Drive Trail and the Trails projects associated with Project Awaysis.

#### (16) Commitments

The County has entered into the following contracts which were not completed as of June 30, 2010:

<u>Project</u>	Total Contract <u>Amount</u>	Costs Incurred As of 6-30-10	Remaining Commitment As of 6-30-10
Roadway paving	\$ 770,162	\$ -	\$ 770,162
Courthouse elevator overhaul	25,870	,	25,870
Pavement markings	27,937	22,879	5,058
Tree clearing	67,480	11,970	55,510
Bridge construction	360,204	273,065	87,139
	\$ 1,251,653	\$307,914	<u>\$ 943,739</u>

The balance remaining at June 30, 2010, will be paid as work on the projects progresses.

#### (17) Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### (18) Unrestricted Net Assets

As a result of debt which the County has issued for other governmental entities, the unrestricted net assets is a deficit balance of \$1,355,169 at June 30, 2010. If not for the remaining balance on the debt issued for the hospital, the unrestricted net assets at June 30, 2010, would reflect a surplus of \$1,679,772.

# BUENA VISTA COUNTY NOTES TO FINANCIAL STATEMENTS JUNE 30, 2010

### (19) Leases

The Human Services Department leases a copy machine. Rental expense incurred for this lease was \$2,958 for the year ended June 30, 2010. Minimum amounts payable under the operating lease are as follows:

Year ending June 30.

2011		\$ 2,958
2012		1,479
Total minimum lease payments		<u>\$4,437</u>

The County has also entered into a lease agreement with Plains Area Mental Health for rental office space. This cash lease arrangement is at a rate of \$1,012.50 per month, which shall be reviewed annually. The County will also pay Plains Area Mental Health for 30% of utilities, janitorial services, snow removal and garbage pick-up. This agreement commenced on April 1, 2010 and will end on October 31, 2014.

# (20) Accounting Restatement

Beginning net assets for governmental activities has been restated to reflect a change in capital assets and to record the prior year liability for other post employment benefits.

Net assets, June 30, 2009, as previously reported	\$ 17,884,496
Restatement of beginning net assets	(87,545)
Restated net assets, June 30, 2009	<u>\$17,796,951</u>

# REQUIRED SUPPLEMENTARY INFORMATION

# BUENA VISTA COUNTY BUDGETARY COMPARISON

# SCHEDULE OF RECEIPTS, DISBURSEMENTS, AND

# CHANGES IN BALANCES - BUDGET

# AND ACTUAL (CASH BASIS) - ALL GOVERNMENTAL FUNDS

# REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2010

		Less Funds Not Required to be		Budgeted	Final to Net	
	<u>Actual</u>	Budgeted	<u>Net</u>	<u>Original</u>	<u>Final</u>	Variance
Receipts:						
Property and other County tax	\$ 8,484,927	\$ -	\$ 8,484,927	\$ 8,531,672	\$ 8,531,672	\$ (46,745)
Interest and penalty on property tax	46,597		46,597	42,200	42,200	4,397
Intergovernmental	4,924,620	<u>-</u>	4,924,620	4,878,102	5,461,837	(537,217)
Licenses and permits	63,529	<u> -</u>	63,529	85,505	85,505	(21,976)
Charges for service	591,569	and the <del>f</del> actor of the	591,569	566,275	566,275	25,294
Use of money and property	127,251		127,251	166,169	171,869	(44,618)
Miscellaneous	526,373	390,560	135,813	24,365	83,493	52,320
Total receipts	14,764,866	390,560	14,374,306	14,294,288	14,942,851	(568,545)
Disbursements:						
Public safety and legal services	2,418,498		2,418,498	2,761,640	2,795,640	377,142
Physical health and social services	1,199,596		1,199,596	1,227,508	1,393,907	194,311
Mental health	1,263,632	-	1,263,632	1,622,509	1,622,509	358,877
County environment and education	635,725		635,725	658,462	675,054	39,329
Roads and transportation	3,958,078		3,958,078	4,135,310	4,383,160	425,082
Governmental services to residents	635,106		635,106	634,792	656,092	20,986
Administration	1,203,752		1,203,752	1,255,723	1,280,592	76,840
Non-program	28,756		28,756	19,050	30,050	1,294
Debt service	1,010,945		1,010,945	1,173,475	1,173,805	162,860
Capital projects	1,164,070	205,673	958,397	1,070,938	1,894,158	935,761
Total disbursements	13,518,158	205,673	13,312,485	14,559,407	15,904,967	2,592,482
Excess (deficiency) of receipts over disbursements	1,246,708	184,887	1,061,821	(265,119)	(962,116)	2,023,937
Other financing uses, net	(338,767)	(201,645)	(137,122)	650	650	(137,772)
Excess (deficiency) of receipts and other financing						
sources over disbursements and other financing uses	907,941	(16,758)	924,699	(264,469)	(961,466)	1,886,165
Balance beginning of year	6,150,681	100,147	6,050,534	4,063,125	6,050,534	
Balance end of year	- \$ 7,058,622	\$ 83,389	\$ 6,975,233	\$ 3,798,656	\$ 5,089,068	\$ 1,886,165

# BUENA VISTA COUNTY BUDGETARY COMPARISON SCHEDULE-BUDGET TO GAAP RECONCILIATION REQUIRED SUPPLEMENTARY INFORMATION YEAR ENDED JUNE 30, 2010

	Governmental Funds						
	Cash <u>Basis</u>	Accrual Adjustments	Modified Accrual <u>Basis</u>				
Revenues	\$14,764,866	\$ 338,099	\$15,102,965				
Expenditures	13,518,158	(30,532)	13,487,626				
Net	1,246,708	368,631	1,615,339				
Other financing uses, net	(338,767)	(10)	(338,777)				
Beginning fund balances	6,150,681	(9,247)	6,141,434				
Ending fund balances	\$ 7,058,622	\$ 359,374	\$ 7,417,996				

# BUENA VISTA COUNTY NOTES TO REQUIRED SUPPLEMENTARY INFORMATION - BUDGETARY REPORTING JUNE 30, 2010

The budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the County Board of Supervisors annually adopts a budget on the cash basis following required public notice and hearing for all funds except blended component units and Agency Funds, and appropriates the amount deemed necessary for each of the different County offices and departments. The budget may be amended during the year utilizing similar statutorily prescribed procedures. Encumbrances are not recognized on the cash basis budget and appropriations lapse at year end.

Formal and legal budgetary control is based upon ten major classes of expenditures known as functions, not by fund. These ten functions are: public safety and legal services, physical health and social services, mental health, county environment and education, roads and transportation, governmental services to residents, administration, non-program, debt service, and capital projects. Function disbursements required to be budgeted include disbursements for the General Fund, the Special Revenue Funds, the Debt Service Fund, and the Capital Projects Fund. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. Legal budgetary control is also based upon the appropriation to each office or department. During the year, three budget amendments increased budgeted disbursements by \$1,345,560. The budget amendments are reflected in the final budgeted amounts.

In addition, annual budgets are similarly adopted in accordance with the Code of Iowa by the appropriate governing body as indicated: for the County Extension Office by the County Agricultural Extension Council, for the County Assessor by the County Conference Board, for the E911 System by the E911 Service Board, and for Emergency Management Services by the County Emergency Management Commission.

Included in the funds not required to be budgeted are the drainage districts.

# BUENA VISTA COUNTY SCHEDULE OF FUNDING PROGRESS FOR THE RETIREE HEALTH PLAN REQUIRED SUPPLEMENTARY INFORMATION JUNE 30, 2010

Year Ended June 30,	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)		Covered Payroll	UAAL as a Percentage of Covered Payroll
		(a)	(b)	(b-a)	(a/b)	(c)	((b-a)/c)
2009 2010	July 1, 2008 July 1, 2008	<del>-</del> -	\$ 38,918 \$ 38,918	\$ 38,918 \$ 38,918	0.00% 0.00%	\$ 4,210,646 \$ 4,336,965	9.24% 8.97%

See Note 10 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB cost and net OPEB obligation, and funded status and funding progress.

# BUENA VISTA COUNTY COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2010

				Special 1	Revenue									
	Local	County	Resource					J.A.			9		*.	
	Option	Recorder's	Enhancement	Jail		Conservat	tion	Buckingham	Nev	vell				
	Secondary	Records	and	Security	Drainage	Land		Estate	Ceme	etery		pital		
	Roads	Management	<u>Protection</u>	<u>Fund</u>	<u>Districts</u>	Acquisiti	<u>ion</u>	<u>Trust</u>	Tru	<u>ust</u>	Pro	ojects		<u>Total</u>
AGGETG														
ASSETS Code and resolutions settlements	¢ 275 200	\$ 13,285	\$ 61,472	\$ 44,747	\$ 83,389	\$ 143,	166		<b>\$</b> 1	,956	\$	5,867	\$	629,191
Cash and pooled investments	\$ 275,309	Ф 15,265	\$ 61,472	D 44,/4/	\$ 63,369	ф 145,	100		ф 1	,930	Φ	2,007	Ф	029,191
Receivables:		690		80										770
Accounts		14	- 44	ου						1		- 14		770
Accrued interest		14	44		134,382	-				<u>1</u>		14		134,382
Drainage assessments	116 424			8,020	134,362	-			•	-		-		124,444
Due from other governments	116,424									-	<u></u>	<u>-</u>	_	
Total assets	\$ 391,733	\$ 13,989	\$ 61,516	\$ 52,847	\$ 217,771	<u>\$ 143,</u>	<u>166</u>	\$ -	\$ 1	<u>,957</u>	\$	5,881	\$	888,860
LIABILITIES AND FUND BALANCES	<u> </u>													
Liabilities:													1 1 8	
Accounts payable	\$ -	\$ -	\$ -	\$ 750	\$ 941	\$ 7,	134	\$ -	\$ -		\$	=	\$	8,825
Interest payable				<u>-</u>	17,731	<del>-</del>		-		-		-		17,731
Deferred revenue	. <u> </u>			. <u></u>	134,382	<u> </u>	<u> </u>	<u> </u>		<u> </u>	1	· ·		134,382
Total liabilities				<u>750</u>	153,054	7,	134		<u>.</u>				·	160,938
Fund balances:														
Reserved for:										Silver ser Silver		and the second		
Drainage warrants					(27,472)					-				(27,472)
Future expenditures				•	92,189					-		<u> -</u>		92,189
Unreserved	391,733	13,989	61,516	52,097	<u> </u>	136,	032		1	<u>,957</u>	4 <u> 4.</u>	5,881	<u> </u>	663,205
Total fund balances	391,733	13,989	61,516	52,097	64,717	136,	032		1	,957		5,881		727,922
Total liabilities and fund balances	\$ 391,733	\$ 13,989	\$ 61,516	\$ 52,847	\$ 217,771	\$ 143,	166	\$ -	\$ 1	,957	\$	5,881	\$	888,860
				, <del></del>		The second	· ·							

# BUENA VISTA COUNTY

# COMBINING SCHEDULE OF REVENUES, EXPENDITURES,

# AND CHANGES IN FUND BALANCES

# NONMAJOR GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2010

Schedule 2

	Special Revenue									
	Local Option Secondary Roads	County Recorder's Records Management	Resource Enhancement and Protection	Jail Security <u>Fund</u>	Drainage <u>Districts</u>	Conservation Land Acquisition	J.A. Buckingham Estate <u>Trust</u>	Newell Cemetery <u>Trust</u>	Capital Projects	<u>Total</u>
Revenues:										
Property and other County tax	\$ 457,301	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	\$ 457,301
Intergovernmental			18,448	71	_	841			•	19,289
Charges for services		3,933		_ 32,417	-	6,691		_	-	43,041
Use of money and property		141	409			10,759	29	9	175	11,522
Miscellaneous	-	. <u> </u>		<u> </u>	390,560	1,711				392,271
Total revenues	457,301	4,074	18,857	32,417	390,560	20,002	29	9	<u>175</u>	923,424
Expenditures: Operating:										
Public safety and legal services				1,000				<b>-</b>	<b>-</b>	1,000
Physical health and social services					_		13,086	·	_	13,086
Administration		<u>.</u>		15,816				<u>.</u>	-	15,816
Non-program		4,040			161,332	9,685		-	-	175,057
Capital projects		<u> </u>	<u> </u>	<u> </u>	-		-		190	190
Total expenditures		4,040	- <u>-                                  </u>	16,816	161,332	9,685	13,086		190	205,149
Excess (deficiency) of revenues over expenditures	457,301	34	18,857	15,601	229,228	10,317	(13,057)	9	(15)	718,275
Other financing sources (uses):										
Operating transfers in (out)	(391,372)					2,874		<u>.</u>	ji tinga ta	(388,498)
Drainage district warrants	<u> </u>	<u> </u>	1 <u>- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -</u>	<u>-                                      </u>	(201,645)		<u> </u>			(201,645)
Total other financing sources (uses)	(391,372)			. <u> </u>	(201,645)	2,874		<u> </u>		(590,143)
Excess (deficiency) of revenues and other financing	<b>(5.000</b>		10.057	15 601	07.500	10.101	(10.050)			
sources over expenditures and other financing uses	65,929	34	18,857	15,601	27,583	13,191	(13,057)	9	(15)	128,132
Fund balances beginning of year	325,804	13,955	42,659	36,496	37,134	122,841	13,057	1,948	5,896	599,790
Fund balances end of year	\$ 391,733	\$ 13,989	\$ 61,516	\$ 52,097	\$ 64,717	\$ 136,032	<u>\$ - </u>	\$ 1,957	\$ 5,881	\$ 727,922

# BUENA VISTA COUNTY COMBINING SCHEDULE OF FIDUCIARY ASSETS AND AND LIABILITIES - AGENCY FUNDS

JUNE 30, 2010

Schedule 3

	County	Agricultural	County		Community			License and		
	Offices	Extension	Assessor	Schools	<u>Colleges</u>	Corporations	Townships	Use Tax	Other	<u>Total</u>
ASSETS										
Cash and pooled investments:								* <b>A</b>		
County Treasurer	\$ -	\$ 1,829	\$ 529,878	\$ 124,524	\$ 7,577	\$ 62,895	\$ 2,081	\$ 445,265	\$ 311,383	\$ 1,485,432
Other County officials	88,151								<u> </u>	88,151
Receivables:										
Property tax:										
Delinquent		1,350	3,849	105,794	6,899	245,882	389		3,183	367,346
Succeeding year		189,506	540,368	13,462,631	841,333	5,114,314	294,054		416,042	20,858,248
Accounts	8,488		144					-	33,416	42,048
Special assessments		: <u></u>					· <u> </u>		28,577	28,577
Total assets	\$ 96,639	\$ 192,685	\$1,074,239	\$13,692,949	\$ 855,809	\$ 5,423,091	\$ 296,524	\$ 445,265	\$ 792,601	\$ 22,869,802
	Ar Jarani.									
<u>LIABILITIES</u>										
Accounts payable	\$ -	\$ -	\$ 1,372	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,430	\$ 41,802
Salaries & benefits payable	- -		1,949		<u>.</u>		7-	ter i verte en	1,350	3,299
Due to other governments	41,836	192,685	1,070,918	13,692,949	855,809	5,423,091	296,524	445,265	732,855	22,751,932
Trusts payable	54,803			- <u> </u>			. <u>1941</u>	<u> </u>	17,966	72,769
Total liabilities	\$ 96,639	\$ 192,685	\$1,074,239	\$13,692,949	\$ 855,809	\$ 5,423,091	\$ 296,524	\$ 445,265	\$ 792,601	\$ 22,869,802

# BUENA VISTA COUNTY COMBINING SCHEDULE OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES - AGENCY FUNDS

# YEAR E

ENDED JUNE 30, 2010 Schedule 4	<u> </u>			
ENDED JUNE 30, 2010			0.1.3.1.4	
ENDED JUNE 50, 2010	EXIDED TIME 20 2010			
	ENDED JUNE 30, 2010	the state of the s		

	County	Agricultural	County		Community			License and		
	<u>Offices</u>	Extension	Assessor	<u>Schools</u>	<u>Colleges</u>	Corporations	<u>Townships</u>	<u>Use Tax</u>	<u>Other</u>	<u>Total</u>
ASSETS AND LIABILITIES										
Balances beginning of year	\$ 71,503	\$ 184,933	\$ 988,107	\$12,356,703	\$ 760,451	\$ 5,054,570	\$ 273,954	\$ 388,511	\$ 831,680	\$ 20,910,412
Additions:			500 550	10 450 100	047.166	5.052.555	202.710		115 766	20,788,192
Property and other county tax		189,302	539,552	13,452,133	845,166	5,052,555	293,718		415,766 134,655	134,655
E911 surcharge	-			440 106	27.461	164.049	0.759		134,033	684,032
State tax credits		6,674	20,041	442,106	27,461	164,048	9,758		123,313	634,303
Office fees and collections	506,789		4,201				n na saa <del>l =</del> 1 Na saad	5,189,832	(123,313)	5,189,832
Auto licenses, use tax, and postage	-			en e				3,169,632	6,336	6,336
Assessments	-								789,221	1,423,750
Trusts	634,529	· · · · · · · · · · · · · · · · · · ·	<u> </u>			5.016.600		<u> </u>	T	
Total additions	<u>1,141,318</u>	195,976	563,794	13,894,239	872,627	5,216,603	303,476	5,189,832	1,483,235	28,861,100
Deductions:										
Agency remittances:										
To other governments	496,725	188,224	477,662	12,557,993	777,269	4,848,082	280,906	5,133,078	714,796	25,474,735
Trusts paid out	619,457	-						1, <u>-11,-1</u>	807,518	1,426,975
Total deductions	1,116,182	188,224	477,662	12,557,993	777,269	4,848,082	280,906	5,133,078	1,522,314	26,901,710
	<b>ቀ</b>	\$ 192,685	\$1,074,239	\$13,692,949	\$ 855,809	\$ 5,423,091	\$ 296,524	\$ 445,265	\$ 792,601	\$ 22,869,802
Balances end of year	\$ 96,639	φ 192,083	\$ 1,0/4,439	φ13,074,74 <del>9</del>	ψ 655,605	Ψ 3,723,091	Ψ 270,324	Ψ 113,203	<del>Ψ 172,001</del>	Ψ <i>22</i> ,005,002

# BUENA VISTA COUNTY

# SCHEDULE OF REVENUES BY SOURCE AND EXPENDITURES BY

# **FUNCTION - ALL GOVERNMENTAL FUNDS**

FOR THE LAST NINE YEARS

Modified Accrual Basis 2010 2009 2008 2007 2006 <u>2005</u> <u>2004</u> 2003 2002 Revenues: Property and other county tax 8,581,521 \$ 7,837,830 \$. 7,065,977 \$ 6,648,612 \$ 6,577,364 6,388,682 \$ 6,136,029 \$ 4,697,645 \$ 4,337,449 Interest and penalty on property tax 46,597 49,207 40,523 43,470 46,464 34,702 39,269 31,434 29,995 5,074,654 4,998,520 6,021,929 Intergovernmental 5,144,423 4,646,265 5,072,950 5,401,544 4,388,110 4,382,573 44,644 51,864 29,037 27,696 32,782 27,954 26,003 26,467 Licenses and permits 60,668 624,766 Charges for service 628,387 720,600 600,836 625,239 673,495 586,418 503,889 441,771 125,632 158,506 243,620 430,698 240,451 151,098 129,839 154,053 220,720 Use of money and property 499,302 59,039 Miscellaneous 515,737 77,085 289,421 235,095 367,317 197,088 128,306 \$12,986,268 \$13,089,466 \$13,670,005 \$12,518,141 \$ 9,929,440 \$ 13,534,137 \$ 13,390,825 Total \$ 15,102,965 \$ 9,498,014 Expenditures: Operating: Public safety and legal services \$ 2,430,820 - \$ 2,411,483 \$ 2,416,715 \$ 2,208,090 \$ 2,130,132 \$ 1,916,398 \$ 1,891,622 \$ 1,789,460 \$ 1,648,975 1,022,394 1,081,819 Physical health and social services 1,198,245 1,130,674 1,125,268 1,056,604 987,561 1,167,713 1,063,282 Mental health 1,258,695 1,379,923 1,428,879 1,496,631 1,407,028 1,255,061 1,170,050 1,126,253 1,236,325 642,349 493,960 471,973 467,927 County environment and education 635,694 625,020 609,120 607,830 460,508 3,170,235 3,622,293 4,492,826 3,051,873 3,298,592 Roads and transportation 3,771,775 4,319,136 2,725,349 2,654,654 452,522 Governmental services to residents 612,565 607,382 551,839 512,159 488,654 436,248 345,670 301,108 Administration 1,236,579 1,141,424 1,047,527 1,019,714 979,435 963,822 1,009,896 1,154,125 925,179 203,259 149,299 564,050 1,961,898 1,151,855 2,138,420 1,158,653 213,401 85,869 Non-program Debt service 1,010,945 1,291,446 1,157,644 1,051,170 858,289 1,265,592 881,621 693,761 697,150 1,129,049 682,924 1,214,030 4,393,109 710,072 257,978 332,071 1,846,546 633,988 Capital projects \$12,833,633 Total \$ 13,487,626 \$ 13,751,412 \$ 13,379,204 \$17,957,311 \$13,888,480 \$11,675,006 \$11,390,022 \$ 9,714,457

Schedule 5

# BUENA VISTA COUNTY SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS YEAR ENDED JUNE 30, 2010

Schedule 6

<u> 151 MC 51 (1515)</u>	CFDA	Pass-Through Entity's	Federal
Federal Grantor/Pass-Through Grantor/Program Title	Number	Identifying Number	Expenditures
Indirect:			
U.S. Department of Agriculture:			
Iowa Department of Human Services:			•
Human Services Administrative Reimbursements:			
State Administrative Matching Grants for the	10 561		Φ 14000
Supplemental Nutrition Assistance Program	10.561		<u>\$ 14,339</u>
U.S. Department of Transportation:			
Iowa Department of Transportation:			
Highway Planning and Construction	20.205	BROS-C011-(81)-8J-11	103,792
Highway Planning and Construction	20.205	IBRC-C011-(86)-8E-11	200,000
			<u>\$ 303,792</u>
U.S. Department of Health and Human Services:			
Iowa Department of Human Services:	•		
Human Services Administrative Reimbursements:			
Refugee and Entrant Assistant	93.566		\$ 41
Temporary Assistance for Needy Families	93.558		6,946
Child Care Mandatory and Matching Funds			
of the Child Care and Development Fund	93.596		3,760
Foster Care - Title IV-E	93.658		7,651
Adoption Assistance	93.659		1,907
Medical Assistance Program	93.778		16,175
Social Services Block Grant	93.667		7,481
Children's Health Insurance Program	93.767		86
Social Services Block Grant - CPC	93.667		84,354
Child Care and Development Block Grant	93.575		131,237
I D			259,638
Iowa Department of Public Health:	93.268	58801409	7 000
Immunization Grants	93.712	5880I409 5880I409	7,000 6,668
ARRA – Child Care and Development Block Grant	93.712	5880I409 5880I409	2,105
ARRA – Child Care and Development Block Grant	93.713	5880BT11	2,103 109,998
Public Health Emergency Preparedness	93.009	3000D111	$\frac{109,998}{125,771}$
Indirect:			123,771
U.S. Department of Homeland Security:			
Iowa Department of Public Defense:			
Iowa Homeland Security and Emergency			
Management Division:		•	
Emergency Management Performance Grants	97.042		<u>27,839</u>
Disaster Grants – Public Assistance			
(Presidentially Declared Disasters)	97.036	FEMA1877DRIA	<u>51,064</u>
			78,903
Total			<u>\$ 782,443</u>

<u>Basis of Presentation</u> - The Schedule of Expenditures of Federal Awards includes the federal grant activity of Buena Vista County and is presented on the modified accrual basis of accounting. The information on this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

# HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Officials of Buena Vista County:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Buena Vista County, Iowa, as of and for the year ended June 30, 2010, which collectively comprise the County's basic financial statements listed in the table of contents and have issued our report thereon dated February 15, 2011. Our report on the financial statements was adverse because the materials and supplies inventory was not included. Except as discussed in the preceding sentence, we conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered Buena Vista County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing our opinion on the effectiveness of Buena Vista County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of Buena Vista County's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance all deficiencies, significant deficiencies, or material weakness have been identified. However, as described in the accompanying Schedule of Findings, we identified certain deficiencies in internal control over financial reporting we consider to be material weaknesses and other deficiencies we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of Buena Vista County's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies in internal control described in Part II of the accompanying Schedule of Findings as items II-(A-D)-10 to be material weaknesses.

A significant deficiency is a deficiency or combination of deficiencies in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in Part II of the accompanying Schedule of Findings as items II-E-10 and II-F-10 to be significant deficiencies.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Buena Vista County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards. However, we noted certain instances of noncompliance or other matters which are described in Part III of the accompanying Schedule of Findings.

Comments involving statutory and other legal matters about the County's operations for the year ended June 30, 2010, are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the County. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Buena Vista County's responses to findings identified in our audit are described in the accompanying Schedule of Findings. While we have expressed our conclusions on the County's responses, we did not audit Buena Vista County's responses and, accordingly, we express no opinion on them.

This report, a public record by law, is intended solely for the information and use of the officials, employees, and citizens of Buena Vista County and other parties to whom Buena Vista County may report, including federal awarding agencies and pass-through entities, and is not intended to be, and should not be used by anyone other than these specified parties.

Hunglman, Putzier ilo.

February 15, 2011

# HUNZELMAN, PUTZIER & CO., PLC CERTIFIED PUBLIC ACCOUNTANTS

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# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Officials of Buena Vista County:

# Compliance

We have audited Buena Vista County, Iowa's compliance with the types of compliance requirements described in U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010. Buena Vista County, Iowa's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Buena Vista County, Iowa's management. Our responsibility is to express an opinion on Buena Vista County, Iowa's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Buena Vista County, Iowa's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Buena Vista County, Iowa's compliance with those requirements.

In our opinion, Buena Vista County, Iowa complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2010.

# Internal Control Over Compliance

Management of Buena Vista County, Iowa is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Buena Vista County, Iowa's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Buena Vista County, Iowa's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report, a public record by law, is intended solely for the information and use of the Board of Supervisors, management, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than those specified parties.

Hanzelman, Putyler ! lo.

February 15, 2011

# Part I: Summary of the Independent Auditor's Results:

- (a) An adverse opinion was issued on the financial statements.
- (b) Significant deficiencies and material weaknesses in internal control over financial reporting were disclosed by the audit of the financial statements.
- (c) The audit did not disclose any non-compliance which is material to the financial statements.
- (d) No significant deficiencies or material weaknesses in internal control over the major programs were disclosed by the audit of the financial statements.
- (e) An unqualified opinion was issued on compliance with requirements applicable to the major programs.
- (f) The audit disclosed no audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) The major programs were as follows:

  CFDA Number 20.205 Highway Planning and Construction

  CFDA Number 93.667 Social Services Block Grant
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Buena Vista County did not qualify as a low-risk auditee.

# Part II: Findings Related to the Financial Statements:

### INSTANCES OF NON-COMPLIANCE:

No matters were reported.

### INTERNAL CONTROL DEFICIENCIES:

II-A-10 <u>Segregation of Duties</u> - During our review of internal control, the existing procedures are evaluated in order to determine that incompatible duties, from a control standpoint, are not performed by the same employee. This segregation of duties helps to prevent losses from employee error or dishonesty and therefore maximizes the accuracy of the County's financial statements. We noted that generally one or two individuals in an office may have control over areas for which no compensating controls exist.

<u>Recommendation</u> - We realize that with a limited number of office employees, segregation of duties is difficult. However, each official should review the operating procedures of their office to obtain the maximum internal control possible under the circumstances. The official should utilize current personnel to provide additional control through review of financial transactions reconciliations, and reports. Such reviews should be performed by independent persons to the extent possible, and should be evidenced by initials or signature of the reviewer and the date of the review. Following are controls which should be implemented whenever possible:

- 1. All incoming mail should be opened by an employee who is not authorized to make entries to the accounting records. This employee should prepare a listing of cash and checks received. The mail should then be forwarded to the accounting personnel for processing. Later, the same listing should be compared to the cash receipt records.
- 2. Bank accounts should be reconciled promptly at the end of each month by an individual who does not sign checks, handle or record cash.
- 3. Checks or warrants should be signed by an individual who does not otherwise participate in the preparation of the checks or warrants. Prior to signing, the checks or warrants and the supporting documentation should be reviewed for propriety. After signing, the checks or warrants should be mailed without allowing them to return to individuals who prepare the checks or warrants, or approve vouchers for payment.

<u>Response</u> – To the degree possible in the various departments, incoming mail is opened, and checks and cash listed by a persona not authorized to make accounting entries. Checks and cash are then turned over to accounting personnel for processing. The list of checks and cash is later reconciled with cash receipt records.

To the degree possible in each department, bank accounts are reconciled promptly by a staff person who is not authorized to sign checks.

To the degree possible in the departments, the following responsibilities are segregated: approval of supporting documentation for claims submitted, preparing and recording of disbursements, reviewing of warrants with original claim documentation, and handling of petty cash.

<u>Conclusion</u> – Response accepted.

Part II: Findings Related to the Financial Statements: - (Continued)

INTERNAL CONTROL DEFICIENCIES - (Continued)

II-B-10 <u>Materials and Supplies Inventory</u> - The financial statements do not include materials and supplies inventory, pertaining primarily to the Special Revenue Funds. The amounts of such inventories are not determinable because no count has been taken by the County.

<u>Recommendation</u> - The County should make appropriate counts of materials and supplies inventory on hand at June 30 each year and determine the cost to be included in the annual financial statements in order to conform with generally accepted accounting principles. The annual count should be coordinated with the independent auditors who will need to observe the inventory counting procedures.

Response – At the current time sufficient resources are not available to perform this inventory on June 30. However, an annual inventory is taken at another time during the fiscal year for management purposes. The Board of Supervisors has determined that this inventory is satisfactory for management's need, and that the cost of changing to a June 30 inventory exceeds the benefit to be gained.

<u>Conclusion</u> – Response accepted.

II-C-10 Financial Reporting – We noted that while management is capable of preparing accurate financial statements that provide information sufficient to make management decisions, reporting financial data reliably in accordance with generally accepted accounting principles (GAAP) requires management to possess sufficient knowledge and expertise to select and apply accounting principles and prepare year-end financial statements, including footnote disclosures. Management presently lacks the qualifications and training to appropriately fulfill these responsibilities, which is a common situation in small entities.

<u>Recommendation</u> - Obtaining additional GAAP knowledge through reading relevant accounting literature and attending local professional education courses should help management significantly improve in the ability to prepare and take responsibility for reliable GAAP financial statements.

Response – Management had addressed this control risk by engaging you (our independent CPA) to prepare the financial statements, has appointed persons with sufficient knowledge to evaluate your preparation of financial statements, and has reviewed and accepted the financial statements as you have prepared them. Outside preparation of the financial statements is more cost effective than preparing them in-house.

<u>Conclusion</u> – Response accepted.

II-D-10 <u>Disbursements Documentation</u> – There were several credit card charges in the County Extension office which were not supported by proper documentation. There were also invoices in the Secondary Road Department which were altered to agree to revised approved amounts.

<u>Recommendation</u> – All charges should be supported by <u>original</u> documentation which clearly indicates the date and purpose of the disbursement, and all invoices paid should be cancelled to prevent reuse.

<u>Response</u> – Management will discuss credit card policies with all department heads. Supervisors will deny all claims submitted without the proper documentation. All invoices paid will be cancelled to prevent reuse.

<u>Conclusion</u> – Response accepted.

# Part II: Findings Related to the Financial Statements: - (Continued)

# INTERNAL CONTROL DEFICIENCIES - (Continued)

II-E-10 <u>Carryover of Compensatory Hours</u> – Unused compensatory time for two employees appears to be in excess of established policies as of June 30, 2010.

<u>Recommendation</u> – Unused compensatory hours should be monitored closely to determine that it is within County policy and legal guidelines.

<u>Response</u> – The Building/Grounds Superintendent and the I.T. Director have submitted plans to reduce their compensatory time.

<u>Conclusion</u> – Response accepted.

II-F-10 <u>Vacation Carryover</u>— One Sheriff's deputy had approximately 279 hours of vacation due as of June 30, 2010. Although the County's policy allows the carryover of vacation with department head approval, this amount results in a current liability which may become a substantial payment at a future date.

<u>Recommendation</u> – To avoid a possible substantial payment in the future, the Board should consider eliminating some of this carryover through payments or paid time off.

<u>Response</u> – An additional deputy was added in the Sheriff's Department to help alleviate the vacation carryover problems.

Conclusion – Response accepted.

### Part III: Other Findings Related to Required Statutory Reporting:

- III-A-10 <u>Certified Budget</u> Disbursements during the year ended June 30, 2010, did not exceed the amounts budgeted.
- III-B-10 <u>Questionable Expenditures</u> No expenditures were noted that we believe may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- III-C-10 <u>Travel Expense</u> No expenditures of County money for travel expense of spouses of County officials or employees were noted.
- III-D-10 <u>Business Transactions</u> No business transactions between the County and County officials or employees were noted.
- III-E-10 Bond Coverage Surety bond coverage of County officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that coverage is adequate for current operations.

# Part III: Other Findings Related to Required Statutory Reporting: - (Continued)

III-F-10 <u>Board Minutes</u> - No transactions were found that we believe should have been approved in the Board minutes but were not. However, the published minutes did not contain a list of claims and the purpose as required by Chapter 349.18 of the Code of Iowa and several Attorney General's opinions.

<u>Recommendation</u> - Published minutes should contain a list of all approved claims and the purpose of the claim, and should be submitted to be published within one week following the adjournment of the Board.

<u>Response</u> – Since we do not receive inquiries about this information, and in an attempt to manage the cost of publication, the Board of Supervisors has directed that a list of the claims paid should be published quarterly, including the vendor and amount. More complete information is available by request.

<u>Conclusion</u> – Response accepted.

- III-G-10 <u>Deposits and Investments</u> No instances of non-compliance with the deposit and investment provisions of Chapter 12B and 12C of the Code of Iowa and the County's investment policy were noted.
- III-H-10 Resource Enhancement and Protection Certification The County did not dedicate property tax revenue to conservation purposes sufficient to meet the requirements of Chapter 455 A.19(1)(b) of the Code of Iowa in order to receive additional REAP funds allocated in accordance with subsections (b)(2) and (b)(3).
- III-I-10 County Extension Office The County Extension Office is operated under the authority of Chapter 176A of the Code of Iowa and serves as an agency of the State of Iowa. This fund is administered by an extension council separate and distinct from County operations and, consequently, is not included in Exhibits A or B. Disbursements during the year ended June 30, 2009, for the County Extension Office did not exceed the amount budgeted.
- III-J-10 <u>TIF Reconciliations</u> Reconciliations of the TIF certification forms received from the cities are not being prepared.

<u>Recommendation</u> – The County Auditor should prepare the reconciliations to ensure overpayments of TIF revenue will not occur.

Response – The Auditor's Office has gone back to 2005 and prepared TIF reconciliations from that year forward, and will continue to prepare the reconciliations each year to ensure overpayment of TIF revenue will not occur.

Conclusion - Response accepted.

# Part III: Other Findings Related to Required Statutory Reporting: - (Continued)

III-K-10 <u>General Obligation Debt Payments</u> – Principal and interest payments on general obligation debt issued for dredging purposes and E911 are not recorded in the Debt Service Fund.

<u>Recommendation</u> – All principal and interest payments on general obligation debt should be paid from the Debt Services Fund.

<u>Response</u> – Beginning July 1, 2011, payments of principal and interest on the dredge will be paid from the Debt Service Fund. Since the final payment on the E911 debt was made in early FY'11, the recommended change will not be made, and that project will end as it began.

Conclusion - Response accepted.